

2022 Expenditure Report
Atascocita Presbyterian Church

1. Complete this form to report all expenditures made using a church VISA card or Church Account with Business or to request reimbursement for a personal expenditure. Forms are available in the church office or on the church website at <http://www.apchumble.org/forms>. The tax exemption form is available at <https://apchumble.org/documents/forms/Sales%20Tax%20Exemption%20Form.pdf>.
2. All expenditures must be supported by the payment receipt or invoice.
3. Submit the completed form to the appropriate committee moderator or other authorized approver for signature. The authorized approver will sign to approve the expenditure and put the completed form in the Financial Secretary's box at the church. Completed forms may also be sent to the Financial Secretary at finance@apchumble.org with a statement in the cover email that approval is granted.

(Use DOWN ARROW or TAB to move through report.)

PURCHASED FROM _____ **on** _____

FOR THE PURPOSE OF (Item description or event name):

PAYMENT SOURCE (Mark with an X the only applicable source.)

You must submit payment receipt, vendor invoice and vendor return envelope (if available).

Church Visa Church Acct. w/ Business Reimburse person/company below

_____	_____	_____
<i>Name</i>	<i>Address</i>	<i>City, State, Zip</i>

ALLOCATION OF CHARGES

Amount	Committee	Account (see next page)	Approval Signature (or note in cover email)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

\$ **TOTAL CHARGES**

SUBMITTED BY _____ **on** _____

2022 Approved Budget and Restricted Fund Accounts

Rev. 01/11/2022

Special Funds

APC Promotion Fund
Memorial Funds
CE Library Fund
Pastors Benevolence Fund
WOR Music/Handbells

Youth Camps & Mission

Youth – Prior Year
General Contributions

CE Children's Summer Camps

Children's – Prior Year
Miscellaneous Holding
Mission Crafters
Mission Crafters General
VBS Crosses
Facilities Capital Maintenance
Choir Fund
Wednesday@APC
Presbyterian Women
Wedding Deposits

Mission & Special Offerings

One Great Hour of Sharing
Pentecost
Peace/Global Witness
Christmas Joy
Outreach Grant 2019 – EarthCare
Technology Grant
Christian Education & Nurture Fund
Chancel Flowers

Children's Ministry

Children's CE Events
Children's CE Curric. & Supply
Educational & Gift Books
Snacks
Childcare Supplies

Youth Ministry

Youth CE Curriculum & Supply
Youth Fellowship
Youth CE Confirmation
Youth CE SR Recognition

Adult Ministry

Adult CE Curriculum & Supply

Personnel

Pastor Automobile
Pastor Book Allowance
Pastor Continuing Education
Pastor Phone Allowance
Substitute Vocalist
Substitute Pianist

Office Operations

Office Supplies
Postage

Finances

Facilities Insurance
Mortgage
Worker's Compensation
Online Giving Fees

Communications & Technology

Telephone & Internet
Software Lic. & 3rd Party Serv.
Comp. Hardware/Sound Booth
Copier Lease/Outside Printing
Performance Licenses
Security

Facilities

Facilities Supplies
Electricity
Gas
Water
Trash
Air Conditioning Maintenance
Building Cleaning
General Maintenance
Electrical Repairs
Landscape/Mowing
Exterminator

Spiritual Fellowship

Spiritual Fellowship Activity

Witness & Outreach

Presbytery Operating Budget
General Assembly Per Capita
Support Local/Natl/Intl

Worship

Worship Supplies
Anthems & Special Music
Handbell Music
Piano Maintenance
Pulpit Supply
Liturgical Arts

Deacons

Deacons/Other Expenses